



INDIAN INSTITUTE OF BANKING & FINANCE

(An ISO 21001:2018 Certified)

TRAINING PROGRAMME ON

LEADERSHIP AND DEVELOPMENT OF SOFT SKILLS FOR BRANCH MANAGERS

(PHYSICAL CLASSROOM SESSION)

From 3rd to 4th November 2025 (Monday & Tuesday)



Coordinated by:

Indian Institute of Banking & Finance,
Professional Development Centre, South Zone,
94, Jawaharlal Nehru Road
Vadapalani, Chennai - 600 026

Website: www.iibf.org.in

For Details & Nomination, please contact:

Individuals can also register for the program at their own cost

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BACKGROUND

Established on 30th April 1928 as a company under Section 26 of the Indian Companies Act, 1913, the Indian Institute of Banking & Finance (IIBF), formerly known as the Indian Institute of Bankers (IIB), is a professional body of Banks, Financial Institutions, and their employees in India. IIBF during its 97 years of service been actively involved in examination, training & academics. It has emerged as a premier institute in banking and finance education. Considering the emerging requirements of finance professionals in the everchanging dynamic environment, IIBF has been providing quality training. The programs are designed in consultation with industry experts and human resources personnel with an endeavour to address the skill gaps on a continuous basis. The regular offerings in varied areas prepare the finance professionals ahead of the impending change. IIBF has state-of-the-art training facilities at its Leadership Centre at Mumbai, and it has four Professional Development Centers (PDCs) at Chennai, Mumbai, Delhi and Kolkata catering to the increasing demand for the focused training programmes.

PURPOSE

The Banking Industry is undergoing a total transformation for the past few years and changes are bound to continue in future also in alignment with our country's requirements and needs. Indian Banks have played a vital role in country's economic development. However, in the past few years large experienced people have retired and young professionals have joined the Banking Industry.

The young banking professionals also assuming Branch leadership responsibilities at an early stage of their career and the mentors and trainers are thin on ground. They have to direct and lead a team to achieve their organisation goals in a time bound manner. As management guru Mr. Peter Drucker has mentioned **"Leadership must be learned and can be learned"**. As leaders of an organisation, it is their responsibility to create a future for their organisation.

As a leader of a bank branch they have to lead a team of knowledgeable workers to achieve their mission. The leaders must know and understand those they wished to lead, and lead in a way followers could relate to. Becoming a leader means having the will to pursue a path that builds that competency and capacity. As Peter Drucker has said **"Management is doing things right; Leadership is doing right things"**.

The leadership is influencing people by providing purpose, direction, and motivation, while operating to accomplish the mission of the organisation. The most effective means of influencing people is through communication.

Hence, we, the PDC, South Zone, Chennai has taken all initiatives to contribute by conducting training programme on the captioned topics to nurture and build up young and confident leadership to shoulder more responsibilities.

CONTENT OVERVIEW

- + Understanding self
- + Leading Self
- + Attitude decides your Altitude
- + Effective communication
- + Interpersonal Relationship, Collaboration & Teamwork
- + Understanding Leadership
- + Work Life Balance
- + Aligning individual, team and organizational goals for success

DURATION

3rd and 4th November 2025 (Monday & Tuesday), from 09.45 AM to 5.30 PM.

METHODOLOGY	TARGET GROUP	TRAINING PERIOD
<u>Physical Classroom Session</u> Lecture sessions, real case studies, classroom exercise, discussions & sharing of experiences by industry experts/ practicing professionals.	Branch Managers/Heads of Departments in Regional/Zonal/Corporate Offices, officials working in HR Dept. of Regional/Zonal/Corporate Offices	03.11.2025 to 04.11.2025 Timings: 09.45 AM to 5.30 PM

Venue

Indian Institute of Banking & Finance,
Professional Development Centre, South Zone,
94, Jawaharlal Nehru Road
Vadapalani, Chennai -600 026

FEES

Rs.7,000/- plus GST @18% aggregating to **Rs.8,260/-** per participant (In case of TDS deduction, please send us TDS certificate)

Programme fees may be remitted to the credit of Institute's account with State Bank of India, details of which are given below:

Name of the Bank branch	: State Bank of India, Vidya Vihar(West), Mumbai.
Account no	: 37067835882
IFSC code	: SBIN0011710
PAN No: AAATT3309D and GSTIN No: 33AAATT3309D2ZY	

(Kindly provide your GST Number in the nomination letter to facilitate raising of invoice)

The programme is Non-residential. Lunch and snacks will be provided to the participants by the Institute.

Participants have to arrange their overnight stay on their own / by their respective Banks.

For further details and nomination please contact:

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INDIAN INSTITUTE OF BANKING & FINANCE
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Nomination Form (for Banks/FIs & Other Organisations)

Programme Title: Leadership and Development of Soft Skills for Branch Managers

Date: 3rd and 4th November 2025 (Monday & Tuesday)

Programme Type: Physical Classroom (Non-Residential) at our Chennai - PDC Institute

Details of participant(s):

Sl. No	Name (Mr./Ms./Mrs.)	Designation	Branch /Office	Mobile No. and Land Line No.	E-mail
1					
2					

Name of the Bank/FI	:
Address	:
GST No	:
PAN No	:
Phone/Mobile Number of Nominating Official :	
E-Mail ID of Nominating Official	:

Fee

Rs. 7,000/-per participant plus GST @18% aggregating to **Rs.8260/-**
(In case of TDS deduction, please send us TDS certificate)

Programme fees to be remitted to credit of Institute's account details as follows:

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Please send your nominations at the earliest to:

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INDIAN INSTITUTE OF BANKING & FINANCE
(ISO 21001:2018 Certified Institute)

Nomination Form (for Self-Sponsored Candidates)

Programme Title: Leadership and Development of Soft Skills for Branch Managers

Date: 3rd and 4th November 2025 (Monday & Tuesday)

Programme Type: Physical Classroom (Non-Residential) at our Chennai - PDC Institute

Details of the nominee:

Sl. No	Name (Mr./Ms./Mrs.)	Designation	Branch /Office	Mobile No. and Land Line No.	E-mail
1					

Fee

Rs. 7,000/-per participant plus GST @18% aggregating to **Rs.8260/-**
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